

# Coles Little Athletics Marquee Donation

## Information Sheet and Terms & Conditions for centres

Coles has been the proud major partner of Little Athletics Australia since 2017, helping kids to eat and live better every day through initiatives such as banana donations, ambassador visits, Coles Community Round and the Coles Little Athletics Community Fund.

To show our appreciation of the contribution that Little Athletics centres and its volunteers make in local communities across Australia, Coles is offering all Little Athletics Centres a chance to receive one free **3x3 Coles Little Athletics marquee** for the 2024/25 season. It is anticipated that the marquees will be delivered to centres in late September, 2024.

Applications will open on Tuesday, 26 March and **strictly close only Wednesday, 10 April 2024**. Applications must be submitted via Little Athletics Australia's online application form which can be accessed [here](#).

This is a one-off and optional offer for centres that are affiliated with a Little Athletics state member association in the 2023/24 season. The centre applying will also need to be affiliated for the 2024/25 season. This will be checked at the start of the new season after affiliations for 2024/25 opens and before marquees are sent. If a centre is affiliated in 2023/24 but does not affiliate with a Little Athletics state member association for the 2024/25 season by the time that the marquees are distributed, they will not be sent to that centre.

By submitting a form, applicants acknowledge that they have:

- Read, understood and accept the Terms and Conditions of the offer as outlined in this document.
- Read, understood and accept the Privacy Policy of Little Athletics Australia as outlined on the application form.
- Permission on behalf of the centre's committee to submit an application

## Coles Little Athletics Marquee

Each Coles Little Athletics Marquee consist of:

- 1 x marquee canopy
- 1 x 3x3m steel frame
- Carry bag on wheels
- Guy ropes
- Steel pegs
- Instruction Booklet
- 4 x 20L water weights

All marquees are red with Coles logo and include the message "Coles proudly supporting Little Athletics." Below are some examples of the erected marquee.



## Terms and conditions

- By applying to receive the donated Coles Little Athletics marquee, the Centre (applicant) acknowledges that they will erect the marquee in accordance with the instructions and specifications in the Instruction Manual provided, as well as any other relevant instructions and specifications for erecting marquees as directed by the Centre's local council, stadium or facility.
- Safe assembly instructions for the marquee (Instruction Manual) will be enclosed with the kit that the Centre receives and online versions can be found in the Coles Partnership section on the [Little Athletics Australia website](#).
- It is vitally important the marquee is only set up in stable environments / weather conditions. Weather conditions can change rapidly and should be monitored throughout the day using [www.bom.gov.au](http://www.bom.gov.au).

- **Where wind speeds exceed 25km/hr, marquees should not be erected.**
- Each part of the donated marquee should be checked pre and post-assembly and only built if all items are in perfect working condition and haven't been damaged. Where damage is identified, the marquee should no longer be used.
- The marquee should be stored in a safe and suitable location at the centre's facility, in an area where they cannot be damaged.

## Application process

### Who can apply?

To be eligible to apply for a free marquee, an applicant must be a current member of one of the LAA affiliated State or Territory Member Associations (MA) in the 2023/24 financial year. The centre applying will also need to be affiliated for the 2024/25 season. This will be checked at the start of the new season after affiliations for 2024/25 opens and before marquees are sent. If a centre is affiliated in 2023/24 but does not affiliate with a Little Athletics state member association for the 2024/25 season by the time that the marquees are distributed, they will not be sent to that centre.

Centres must be financial and be affiliated directly with their state MA (this may rule out clubs that are affiliated with centres). If unsure, we strongly recommend that you check your eligibility with LAA or your MA before applying.

### How do I apply?

All applications must be submitted via the [Coles Little Athletics Marquee online application form](#).

### When can I apply?

Applications will open at Tuesday, 26 March 2024 and **close at 11.59pm AEST on Wednesday, 10 April 2024.**

Due to the timeframe required to order marquees, we **cannot** accept late applications. However, centres can apply to purchase new marquees from your own supplier through the Coles Little Athletics Community Fund which opens in August.

### How do I know if my application was successful?

Once you have submitted your application, you will receive an automated reply to acknowledge receipt of your application. If you do not receive this acknowledgement straightaway, please contact Little Athletics Australia via email [admin@littleathletics.com.au](mailto:admin@littleathletics.com.au) to check if your application was received. Little Athletics will let all applicants know whether or not their application was successful between 11 to 17 April 2024.

## FAQs

### Q: What is included in the offer?

A: Each kit will come with a marquee kit bag, 3x3 Altegra steel frame, canopy, 4 x water weights capable of holding 20kg each, guy ropes, steel pegs, carry bag on wheels and an instruction manual.

### Q: What info do I need to provide in my application?

A: The application form will ask for the contact **details of two current committee members** (name, phone number and email) as well as a physical delivery address (not PO Box or ground/stadium address unless it is staffed. The address can be a home or business). By applying, you will consent to your information being passed onto Coles and its couriers for the purpose of distributing your marquee. Little Athletics Australia's Privacy Policy will be stated on the application form.

### Q: Can I get more than one marquee?

A: No, there will be strictly one marquee per centre. Centres can apply to purchase additional marquees from your own supplier through the Coles Little Athletics Community Fund which opens in August.

### Q: Can I get my centre's name or logo printed on the marquee?

A: No, each centre will receive the same marquee which has the Coles logo and "Coles proudly supporting Little Athletics" message.

### Q: I'm not sure if I'll be on the committee or what my address will be next season – should I apply?

A: We understand people change roles and addresses in between seasons, hence, we will be asking for the contact information of two committee members. Around 3-4 weeks prior to distributing the marquees (likely to be in August), we will reach out to all successful applicants to re-confirm their delivery address. If there is no response to this re-confirmation request, the marquee will not be sent. Coles reserve the right to redistribute any unclaimed marquees (i.e. from centres that do not re-confirm their addresses in August) as they see fit.

### Q: We're thinking of starting up a new centre next season, can I apply?

A: No, if you are not affiliated this season (2023/24), please do not apply. Coles/LAA will work with each MA to identify any potential new centres for 2024/25 and will account for these centres separately.

**Q: I'm not sure if our council allow us to erect marquees, should I still apply?**

A: If you are unsure what your council, ground or stadium requirements are in relation to marquees, please do not apply. It is your responsibility to follow the relevant rules and regulations of your council, ground or stadium. **Note:** Coles will be supplying 4 x 20kg water weights. If your council/ground/stadium has a higher weight to marquee threshold, your centre is responsible for purchasing additional weights at your own cost.

**Q: When will marquees be delivered?**

A: We anticipate marquees to be delivered to centres in late-September 2024.

**Q: If my marquee gets damaged during the season, will it be replaced by Coles?**

A: No, Coles won't replace any damaged items unless it was destroyed during the delivery process or damage was identified upon receiving the marquee as we are not holding additional stock levels.

**Contact for more information**

If you have any questions about the Coles Little Athletics marquee offer, please email [admin@littleathletics.com.au](mailto:admin@littleathletics.com.au).